

# INTRODUCTION TO TEACHING IN FURTHER EDUCATION

Preparing to Teach in the Lifelong Learning Sector



## What is the Teacher Training Academy (TTA)?

- The TTA has been set up to serve local Portsmouth people who want a change of career
- It is run by a company called **Newbubbles Ltd**, a specialist training & consultancy company based in Portsmouth, formed in 2010.
- We are a public limited company, VAT registered and an approved NCFE accredited centre
- We employ teacher trainers with more than 15 years of teaching experience



## Who Do We Work With?

In 2013-2014, we have worked with/ will work with broadcaster Michael Portillo, TV celebrity Johnny Ball and teaching experts Geoff Petty, Bradley Lightbody and Professor Frank Coffield.



## Why Teaching?

*"I think the teaching profession contributes more to the future of our society than any other single profession".*

John Wooden, Sports Coach and Speaker

*"It is the supreme art of the teacher to awaken joy in creative expression and knowledge."*

Albert Einstein



## What is Further Education?

working with learners aged 16 and upwards



and occasionally...

working with 14-16 year olds



## Further Education is very diverse...



Colleges & Adult Learning



Private Training



Language Schools



Prison Education



Specialist Support



Independent Schools



## What You Can Earn...

- A further education teacher can earn between £18,000 and £39,000, depending on the college they join
- A further education manager can earn between £36,000 and £55,000 depending on their role and college
- Many of the top College Principals earn over £100,000!



## Starting Your Teaching Career...

- It is very difficult in today's job market to get a teaching job without a teaching qualification
- Most unqualified applicants do not make the interview stage!



**It is our belief that we can teach anyone to become a great teacher!**



**We will give you the confidence, skills and knowledge to begin your teaching journey...**



## What is the Teaching Award?

- The *Award in Teaching in the Lifelong Learning Sector* is a nationally recognised qualification
- There are no formal entry requirements
- It takes six weeks to achieve
- You are assessed by coursework and a 15 minute microteach
- Your certificate is awarded by the NCFE Awarding Body that accredits our centre



## What You Will Cover

- Supporting students with individual needs
- Designing and using a range of interesting teaching and learning materials
- Lesson plans and schemes of work
- Principles and theories of learning
- Different forms of assessment
- Communication and presentation skills
- Creating a warm, respectful learning climate



## How Your Study is Planned

- 6 lessons to complete the course
- Tuesdays, 09.30-13.00, with 20 minutes refreshment break
- First session develops your confidence in speaking and presentation
- Teaching methods are based around discussions, projects and group activities
- Assessment tasks and a 15 minute microteach to the rest of the class
- You are expected to put in 4.5 hours of extra study per week



## Structure of the Qualification

You must achieve 12 credits to gain the qualification. These 12 credits are drawn from 3 groups of units.

- **3 credits from Group 1** – Mandatory
- **6 credits from Group 2** – 2 x options are selected
- **3 credits from Group 3** – 1 x option is selected



## How You Are Assessed...

### Unit 1 – Roles, responsibilities and relationships in lifelong learning

You will need to:

- Produce a job role for a specific teaching position using the national teaching standards
- A reflective journal showing how your current and previous experiences might develop this role profile



## How You Are Assessed...

### Unit 2 – Understanding inclusive learning and teaching in lifelong learning

You will need to:

- Write a report examining the strengths and weaknesses of different teaching methods
- Develop a learning resource that is appropriate to a range of different learners
- Produce a reflective learning journal that explains how to support learner's language, literacy and numeracy skills in your teaching



## How You Are Assessed...

### Unit 3 – Using inclusive learning and teaching approaches in lifelong learning

You will need to:

- Complete a 15 minute microteach to your peer group showing evidence of appropriate planning, communication methods and assessment.
- Provide feedback to other learners who are completing microteaches



## How You Are Assessed...

### Unit 4 – Understanding the principles and practices of assessment

You will need to:

- Create a glossary of key assessment terms
- Produce a table of assessment methods summarising their strengths and weaknesses
- Devise a lesson plan consisting of learning outcomes, teaching methods and assessment methods and provide a rationale for its design
- Choose one assessment method and write a short report explaining its purpose, validity, and appropriateness to a selected group of learners and how it can be used to provide feedback on a learner's progress and improve their learning

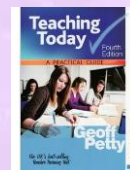


## Further Reading

We strongly recommend these two textbooks:



*Outstanding Teaching and Learning 14-19, Bradley Lightbody, 2012, 2nd Ed.*



*Teaching Today, Geoff Petty, 2009, 4th Ed.*



## How to Enrol

- Complete an enrolment form today and hand it in to us – you will be reserved a place automatically
- OR, Download an enrolment form our website at [www.newbubbles.com](http://www.newbubbles.com) and send it in to:  
**47 Chichester Road, North End, Portsmouth. PO2 0AB.**
- Pick up a voucher - Pay within 7 days – via cheque – and you will get a £30.00 discount
- Pick up a voucher for a friend and enrol together



## Claiming our £30.00 Discount

- The £30.00 discount is on offer today only (19 Nov 2013)
- It applies only to applicants who will be paying their own course fees
- We will issue you with a voucher **JP1050** and you have 7 days to send us a cheque for the outstanding amount £279.50
- To spread the cost, you can pay in 2 instalments by sending 2 post-dated cheques



## Financial Help

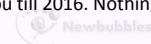
There are three ways to pay for this course:

1. You pay your own fees
2. Your employer pays your fees
3. You apply for a **24+ Learning Loan** and use this to pay your fees (*you don't pay anything back till 2016*)



## Getting a 24+ Loan?

- You have to be 24+ to qualify
- Must be a UK resident
- Your course fees have to cost at least £300.00
- We e-mail you a "**Learning and funding information letter**" which contains all the relevant information for your application
- You apply online at <https://www.gov.uk/advanced-learning-loans/how-to-claim>
- You receive a letter from **Student Finance England** within 2 weeks to confirm that your application is successful
- The government pays your course fees directly to us
- Nothing paid by you till 2016. Nothing ever paid if you earn less than £21,000



## Any Questions?

- We will be delighted to answer any questions you may have about the course and enrolment process.



We look forward to assisting you with your  
**new career**

